

The Club Committee

The Club Committee is the senior decision making level of the Club and manages the Club's affairs on behalf of all the members of the Club.

The Committee consists of the executive committee (President, Vice President, Secretary & Treasurer), 2 Registrars, Coaching Director , 2 delegates to the division and a 5 man general committee. The Committee meet as a group on the 2nd Tuesday of every month or at another agreed time to monitor and maintain operational and financial control of the Club.

The Committee should operate to specified procedures and follow processes that allow for the democratic and proper conduct of Kincumber Junior Rugby League Football Club.

Suggested Committee Duties

1. Meets regularly on agreed dates.
2. Ensures the constitution, objects, aims, regulations, codes of conduct, rules of the Club and decisions and by-laws made by the committee are respected and observed at all times.
3. Have a discipline procedure in place to deal with exceptions.
4. Accept and discuss reports from key members and sub-committees concerning day to day management activities of the Club:
 - (i) Coaches
 - (ii) Players
 - (iii) Managers
 - (iv) Sponsors
 - (v) Trainers
 - (vi) Others
5. Support the Treasurer and take a keen interest in the financial management of the Club ensuring proper financial management procedures are in place.
6. Support and encourage internal training and education programs recommended by the Junior League for the Club's key office bearers:
 - (i) Secretary
 - (ii) Coordinators
 - (iii) Treasurer
 - (iv) Registrar
 - (v) Others
7. Co-operate, support and work with other committee members on strategic planning initiatives for the clubs short and long term development.
8. Ensure there is free and open two-way communication throughout the Club and with the Junior League.
9. Know the requirements of Incorporation Laws, associated responsibilities and important Junior League rules and requirements.
10. Be aware of the Club's "Duty of Care" to players and officials and co-operate with the Junior League and the State R.L. Associations, to ensure the welfare and interests of those persons are catered for.
11. Make sure all decisions made by the committee and key office bearers are fair and just to all and have been researched properly and will not embarrass or place the Club in jeopardy with the Junior League, State R.L. Associations, The Department of Fair Trading and the Law in general.