



WE ARE COAST!!

Central Coast Division of
Junior Rugby League

By-Laws

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Central Coast Division Junior Rugby League

The President





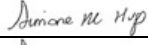
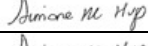
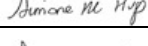
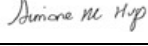


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File Name: CCDJRL By-Laws

Control				Checked		Authorised	
Rev	Issue Date	Status	Remarks	Initial	Sign	Initial	Sign
1	25.10.13	Draft	New Format, AGM 2013 motions amended and highlighted	KD		TR	
1	22.11.13	Final	New Format, AGM 2013 motions amended.	KD		TR	
2	13.12.13	Draft	Think Tank motions amended.	KD		TR	
2	13.02.14	Final	Final Review. Issued to clubs	KD		TR	
2.1	03.03.14	Final	Clause 13, 15 & 16 amended.	KD		TR	
3	12.01.15	Final	AGM 2014 – 11g & 3e iv amended	SH		TR	
4	27.11.16	Final	AGM 2016 Motions Amended	SH		TR	
5	23.11.17	Final	AGM 2017 Motions Amended	SH		BS	
6	15.1.19	Final	AGM 2018 Motions & Competition Sub-Committee Amendments	SH		BS	
7	17.12.20	Final	Updated	SH		BS	
8	8.3.2022	Final	Updated	SH		BS	

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CENTRAL COAST DIVISION of
JUNIOR RUGBY LEAGUE INC
BY-LAWS

1. BY-LAWS

These By-laws are to be read in conjunction with the New South Wales Community Rugby League Policies & Procedures (NSWCRL P&P) and Central Coast Division Junior Rugby League Constitution. The intent of these By-laws is to cover rules that are specific to Central Coast Junior Rugby League that are not covered in the NSWCRL P&P.

2. ADMINISTRATION

- a) The Central Coast Division of Junior Rugby League Board (CCDJRL Board) shall oversee the administration of Junior Rugby League on the Central Coast.
- b) Honorariums shall be determined and set by the CCDJRL Board.

3. TEAM NOMINATIONS

- a) Team nominations for the ensuing season are to be in writing and forwarded to the CCDJRL Board by the date as set by the CCDJRL Board. To nominate a team there is to be the minimum number registered as per minimum number to take the field eg:

U6's to U7's	4 players
U8's to U9's	6 players
U10's to U11's	8 players
U12's	11 players
U13's to U17's Tackle	9 players
U14s &U16s	
Girls League Tag	8 players
- b) At the discretion of the CCDJRL Board, clubs withdrawing team/s after the confirmation date shall be fined a maximum amount of \$500.00 per team.
- c) Any club fielding two or more teams in Under 10's, **under 11s or Under 12s** must field a 1st Division team .
- d) Junior League (MINI) teams will be placed in pools of even amounts of teams, whenever possible, to avoid byes. U6s through to U8s will be divided into north and south regions where possible
- e) Where a team finishes Minor Premiers or Premiers two years in succession, they shall be promoted.
- f) All Teams, and in particular, Teams who have moved to a different Division will be monitored, for possible regrading, during the first 3

Rounds of the Competition, taking into consideration, the standard of opposition.

4. GAMES

- a)
 - i) In cases where unfavourable weather conditions prevail Home Clubs are to decide whether their ground is unplayable by 6am on the day the game is set to be played. If the matches are to be postponed, the home club official must notify the CCDJRL Board President and the Secretary of the travelling clubs immediately.
 - ii) If grounds are unplayable the CCDJRL President shall notify the affected clubs and the Referees Association by 7.00am on the day the game was set to be played.
 - iii) Should a minority of venues be out of use, the round may go ahead depending on available dates for catch up games.

Should a majority of venues be out of use, the entire round may be abandoned or postponed depending on available dates for catch up games.
 - iv) Where games are cancelled due to wet weather with no more wet weather rounds available, each team will receive 1 point. Teams who have drawn a Bye for that round will receive 2 points.
- b) During competition games there will be time off for injury only as signalled by the Referee in U16 and U17 games only (This does not include Girls League Tag). Time off for injury will apply in all grades during all Finals at any time throughout the game as indicated by the Referee. In the last 5 minutes of the game there is time out for all issues as indicated by the Referee.

The Sin Bin clock and Game clock are to be started and stopped simultaneously.
- c) Games shall be scheduled at the discretion of the CCDJRL Board. Junior games shall not be played in conjunction with senior games without approval by the CCDJRL Board President. Approval for such games to be played will be at the discretion of the CCDJRL Board President.
- d)
 - i) All forfeits must be notified in writing to the CCDJRL Board President by 5.00pm of the day preceding the match. If this written notice is not given a fine of \$200.00 can be imposed at the discretion of the CCDJRL Board
 - ii) If a forfeit occurs with less than 24 hours' notice, then the club forfeiting will pay the Referees' Fees due for the game.
 - iii) 3 d) i) and ii) shall apply to all games in the Final Series.
 - iv) No Division 1 player is to play in a higher age group in Division 3 (this rule applies to all age groups).

No Division 2 player is allowed to play in a higher age group in Division 4 or lower (this rule applies to all age groups)

- v) For U14 Girls League Tag the position from which a goal kick will be taken will be:
 - (a) For a try scored between the touch line and a line 20 metres in-field from the touch line, the conversion attempt will be taken along the 20-metre line in-field from the touch line.
 - (b) For tries scored between the 20 metre lines inside each touch line, the conversion attempt will be taken in line with where the try was scored.
- e) In the absence of a Central Coast Rugby League Referee Association appointed official each team is required to provide a Touch Judge for games from U10s upwards. Games cannot commence until a Touch Judge is present. It is the responsibility of the Teams Managers and hosting club Ground Managers to ensure Touch Judges are in place at the commencement of the game. They must be a minimum age of 14 years old, and they are there only to put their flag up when the ball or player goes out and to assist with conversions. They are not to communicate with players or Referees. They must wear enclosed shoes.

5. MATCH SHEETS

- a) Players from a lower age group and who have already played are not bound by these Rules. The players from lower age groups are to be restricted for final use as final reserves. They must not take the field before a healthy player of the original team and cannot play more game time than a healthy player of the original team.
- b) If a player has already played or intends to play at a later time on the same day, evidence of which would be available as the player has already signed the match sheet, then the player is not bound by the unbroken twenty minutes of play rule. The player can act purely as a reserve. If he/she is injured in the first game of the day and then cannot play for his/her own team, it is essential that the injury be noted on the match sheet.
- c) After signing on, players must stay as a team in the close proximity of the official table (apart from their warming up period). The Players Cards (Digital Version) are to be retained at the table until the conclusion of the game.
- d) Player names shall be printed legibly. The player signs next to his name. Ensure that not only the grade but also division is shown on the sheet as well as individual scorers, the final score, the Referee and the two club official's signatures.
- e) Once the referee and officials have signed the sheet the scores shall not be altered.
- f) Other items to be noted on the sheet are the Starting Side, Mod League Bib Changes, Replacements, Injuries, Send Off's, Timekeeper's

signature, Team official name and NRL I.D No. and in the U17's only, Best and Fairest points (supplied by the referee).

- g) The original completed Match Sheet must be kept by the club for the season and may be requested by CCDJRL at any time.
- h) Teams who allow unregistered or unqualified players to take the field and win the Match will lose the winning points. The winning points will be awarded to the opposing team and the offending club will be fined \$100 for each instance.
- i) Any failure to produce Players Card/s before entering the playing field will automatically render the player/s as unqualified.

6. GATE CHARGES

There are to be no gate charges to any CCDJRL fixture except in the finals series. Entry fee to the Finals shall be determined by the CCDJRL Board.

7. PRESENTATION

CCDJRL will conduct an annual presentation to be held after the Finals Series at a suitable date. At the presentation individual and club awards will be presented. Entry to the presentation will be \$10.00 per head.

Clubs will be issued ten (10) tickets and if the club is not represented, then a fee of \$100.00 will be charged to club for payment.

8. PLAYOFFS, SEMI FINALS, FINALS, GRAND FINALS

- a) The CCDJRL Final Series shall be the Top Four (4) format.
- b) SEMI FINAL EQUIPMENT
CCDJRL to supply all balls and time clocks during all Semi Finals.
- b) Each club is to provide a Ground Manager and the required Sports Trainers for each team competing in any Finals Series games.

9. REGISTRATIONS

Further to NSWCRRL Policies & Procedures 1.11

- a) Players graded division will appear on the bottom of the players registration on the MySideline app under their photo.
- b) Those Players re-registering in the U10's, 13's and 16's must upload new photos
- c) Clubs not fully financial with registrations after a date/s as set by the CCDJRL Board will be suspended from the competition until the club becomes financial. In this instance all competition points will be awarded as per a forfeit however no compensation for disadvantaged clubs will be applicable.

- d) Players who have registered in an older age group for that season and played in that age group during the competition rounds may not participate in the final series in their correct age group in any division. Any breach of this By-Law will deem the player unqualified.
- e) A player shall not be registered as such unless they are a bona fide resident of the Division in which they seek to play provided that a player whose registration has been accepted by the CCDJRL and has played one game without protest or complaint shall be deemed a bona fide resident of that division in which the CCDJRL is located. Proof of residence may be requested by the CCDJRL. Accepted documents are Rental Agreements, Central Coast Council Rates notices, Utilities Bill or similar.
- f) Girls playing both League Tag and Tackle will be required to play at the same club for both should that Club provide both. In situations where a club does not provide both, the intended participant shall be required to execute a Permit from their League Tag club to the Tackle club as in Regional NSW the League Tag club is deemed the participants Primary club/ registration.

10. TRANSFERS

Further to NSWCRRL Policies & Procedures 2.23

- a) A player cannot play or train for their new club until CCDJRL Administration has received and approved the completed transfer.
- b) The CCDJRL Representative Quota within a club/age group who have played Representative Football at any time in the last 24 months, determined by each League by 30 November each year in respect of the next rugby league season is four (4) Players.
- c) For registration and/ or Clearance purposes a player who transfers to a club outside the CCDJRL boundaries and returns within two (2) years shall be deemed a player of the club from which they transferred. Should the player not return to their original club they shall be subject to the terms and conditions of the NSWRL Player Transfer Policy – Community Rugby League.
- d) A Coach, Trainer, Manager or Official cannot “Poach – suggest, encourage, coerce or influence” players from another Club. A Coach, Trainer, Manager or Official found to be conducting such activity will be charged under the NSWRL Code of Conduct.

Any person who makes a complaint in relation to “Poaching” will be required to provide supporting evidence and attend any hearing conducted. Furthermore, any person who makes a complaint that is found to be groundless or frivolous may be called before the Conduct Review Panel on a charge of misconduct.

11. GRADINGS AND GRADING SHEETS

Further to NSWCRRL Policies & Procedures 3.10

Clubs are to submit grading sheets to CCDJRL L&CSC each year by a date as set by the CCDJRL Board. The Grading Sheets are to contain the names of the players, the age and division they played the previous year and the division the club feels the team should be placed in.

- a) The Grading Committee will meet and place teams in the division they feel best suits that team and what best suits the competition.
- b) CCDJRL requires clubs to allocate their approved registered players and coaching staff into Graded teams in the online system to be used as Grading Sheets for the Grading Committee and mandatory compliance.
- c) The Grading Committee may use their discretion to regrade teams after 3 Rounds of competition.
- d) A player cannot be regraded without application from the Club Secretary to the CCDJRL Board and the approval of the CCDJRL Board up to and including round 3.

12. REPRESENTATIVE TEAMS

- a) Should a team be reduced to less than thirteen players due to representative commitments (only Representative matches controlled by the NSWRL or CCDJRL) the club can apply in writing to the CCDJRL President for a deferment. If the deferment is granted, the CCDJRL Board will advise both clubs that the game is to be played (if practicable) within fourteen (14) days of the original date. If the clubs cannot come to an agreement as to the time, date and venue, the CCDJRL Board will make the decision, which will be binding. The deferment may be granted only after the numbers of registered players in that age group has been checked.
- b) Deferred / postponed games due to representative games must be played within three (3) weeks of the date of the original match, or at other times, dates and venues as determined by the CCDJRL Board in consultation with the clubs involved.

Where exceptional circumstances have prevailed, and upon written application from both clubs involved in a deferred / postponed match, the Management Committee reserves the right to award one competition point for the match, to each team.

- c) Central Coast Roosters is the name/ banner for all Central Coast Rugby League Representative Teams.

All Players registered within the Central Coast Division Junior Rugby League shall be available for representative team selection.

A player who makes themselves unavailable for or withdraws without dispensation from any representative team or any team deriving there

from under the control of the Central Coast Division Junior Rugby League, or the League shall not play in any team until the commitments of these representative teams have been completed. Players are required to play in the open trial organised by the Central Coast Division Junior Rugby League each year to be eligible for selection in Central Coast Division Junior Rugby League representative teams. Players may also be identified through CCDJRL competition rounds.

A player may seek and be granted exemption from these trials if they are injured or ill, however a Doctors Certificate will be required, and they must still attend the trial unless a doctor states in the certificate, they are too unwell to do so.

A player may seek exemption on the basis of a family crisis. This must be in writing and a decision on the exemption will be made by the CCDJRL Board and Representative Football Operations personnel.

When Representative squads are finalised, the same rules will apply for all Trial Matches, competition and/ or championship games.

Should a player be absent from training and/ or a game without exemption, they may be removed from the squad immediately.

CCDJRL President shall call for public nominations for the positions of Coach, Manager, RLFAOs, Selectors and specialist support staff Selectors for its representative teams. The CCDJRL Board in conjunction with Sydney Roosters Central Coast representative shall appoint appropriately qualified and experienced applicants to the positions.

d) Representative Player Definition

A player is deemed a Representative Player if in the previous or current season, the player is selected in:

- (i) Central Coast Roosters NSWRL Harold Matthews Summer Squads.
- (ii) Any other Harold Matthews teams within Australia or New Zealand,
- (iii) Central Coast Roosters Representative Squads (U/14s, U/15s, U/16s, U/17s, U18s)
- (iv) Any other NSWRL Group, Division or Region in Championship Fixtures.
- (v) All players wishing to pursue NSW and Australian Schoolboys Rugby League representation will be granted permission without being penalised but will be classed as a Representative Player. Such players must give prior notification to the CCDJRL President before agreeing to play in a Central Coast Junior Rugby League aged Representative Team.

All players are classed as Representative Players until such time as the final selection is made. Only then the players that have not been successful in final selection will be removed from the Representative list for that season.

Any player added to the squad/team after final selection will be classed as a Representative Player.

Any player removed from a Representative Team during the Representative Season due to performance or injury will remain classed as a Representative Player.

Any player wishing to pursue endeavours in any other code or sport and is selected in Central Coast aged Representative Teams will be stood down from all games of Rugby League until such time all Representative games have been completed in that season if Dispensation has not been granted.

13. ATTENDANCE AT MEETINGS/ INFORMATION SESSIONS

All Clubs shall have a delegate attend all Meetings/ Information Sessions as set down by the CCDJRL Board. Failing this, a \$250.00 fine shall be imposed.

14. CCDJRL FINANCIAL YEAR

The financial year of the Central Coast Division Affiliated Clubs and Constituent bodies conclude on 30th September of each year.

15. FINES

- a) Fines of up to \$500 levied on a Club shall be payable to the CCDJRL within fourteen (14) days of receiving notice of such fine.
- b) Fines in excess of \$500 levied on a Club shall be payable to the CCDJRL within thirty (30) days of receiving notice of such fine.
- c) Fines not payed within the above time frame may result in team being ineligible to play in the CCDJRL general competition or Final Series.

16. TEAMS PLAYING OUTSIDE THE CENTRAL COAST

Further to NSWCRRL Policies & Procedures 2.18

In the event of teams leaving the Central Coast for social reasons (i.e. end of season trips) a bond of \$500 is to be lodged with the Division. Upon receipt of a letter within a month of the trip from the proprietor of the venue the team stayed at confirming appropriate behaviour during the stay, the bond will be returned in full. Breaches of this rule will result in a \$500 fine for the offending club.